

## Award Routing Information

<u>Award/Agreement Types</u>	<u>Sponsor Type</u>	<u>Activity Type/Project Nature</u>	<u>Which MSU Office processes agreement?</u>
<b>Gift:</b> Transfers funds to the recipient without any valuable consideration or compensation to the donor. In other words, there are no restrictions (legal or financial) about how the funds are spent, and no requirements for anything in return.	Non-Governmental	Research gifts equal to or greater than \$5,000	Contract & Grant Administration
		Non-Research or Research gifts less than \$5,000	University Advancement
<b>Grant Agreement:</b> A grant is a contractual document that transfers something of value without substantial involvement by the granting agency. For "fee for service" agreements, please see Contracts.	For-Profit/Industry	ALL	Business-Connect
	All except For-Profit	ALL	Office of Sponsored Programs
<b>Cooperative Agreement:</b> Transfers something of value with substantial involvement by the granting agency. Generally, these awards are associated with the Federal government.	ALL	ALL	Office of Sponsored Programs
<b>Contract:</b> Establishes a mutually binding legal relationship obligating the seller to furnish supplies, specified research or services and the sponsor to pay for them. Generally, includes an expectation of deliverables in specified time frames.	For-Profit/Industry	ALL	Business-Connect
	Governmental (includes Federal and State gov't)	ALL	Office of Sponsored Programs
	Non-Profit/Other/University/ Local gov't/foreign gov't	Research (including Clinical Trials)	Office of Sponsored Programs
		Public Service/Education	Office of Sponsored Programs
		Fee-for-Service/Business Activities	Director of the Contract & Grant Administration/Office of General Counsel
Course Instruction/Development for MSU students and Employment Agreements	Provost Office/Office of General Counsel		
<b>Research Memorandum of Understanding (MOU):</b> This document states what each party is doing regarding engaging in a scientific collaboration (programmatic tasks). This document <b>does not</b> include any legal (e.g. intellectual property terms, indemnification, etc...) or consideration/financial terms.	ALL	Research	Director/Chair/Dean
<b>No Money Agreement for sponsored programs</b> such as: collaboration agreements, MOUs with legal/financial terms, teaming agreements, cost share agreements, CRADAs	For-Profit/Industry	ALL	Business-Connect
	Governmental (includes Federal and State) and Non-Profit	ALL	Office of Sponsored Programs
<b>Material Transfer Agreement, Non-Disclosure Agreement, Data Use Agreement, Intellectual Property Agreements, License and Option Agreements, Royalty settlement Agreements</b>	ALL	ALL	MSU Technologies (MSUT)
<b>Fellowship Agreements:</b> Fellowships are tuition or living expenses aid to a person (student) attending a educational institution. It is generally aimed to aid in the pursuit of study or research.	Non-Governmental	Research	Office of Sponsored Programs
		Non-Research or Education/Instruction	Provost Office/Office of General Counsel