

GRAND

Global Research Administrator Network and Development (GRAND) Forum



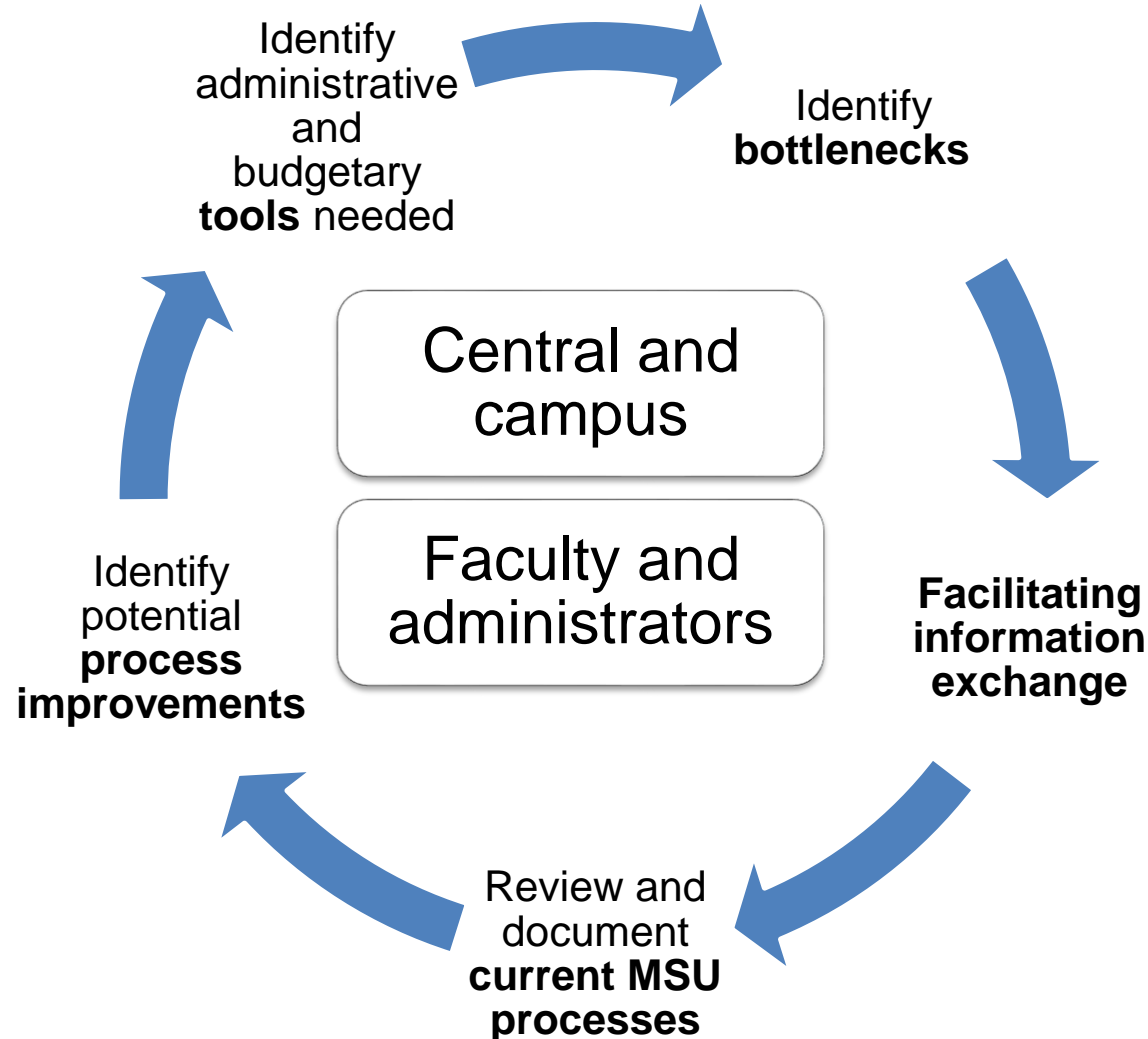
Twila Fisher Reighley, Asst. Vice President for Research and Graduate Studies
Sponsored Programs Administration

May 9, 2017


GRAND Forum Agenda


- Welcome and Introduction
- Faculty Presentation
- MSU Global Travel Registry
- Export Controls and Trade Sanctions
- Human Research Protection Program
- Networking (*and light refreshments*)


International Sponsored Awards Workgroup (ISAW) Charge




ISAW Phase 1 Fiscal Year 2015-16

In-person information gathering sessions	SPA/OSP/CGA	
	Administrators with USAID funding	
	<i>Consulted Research Deans on process</i>	

In-person discussions, analysis, and development	ISAW	
	SPA/OSP/CGA subgroup of ISAW	

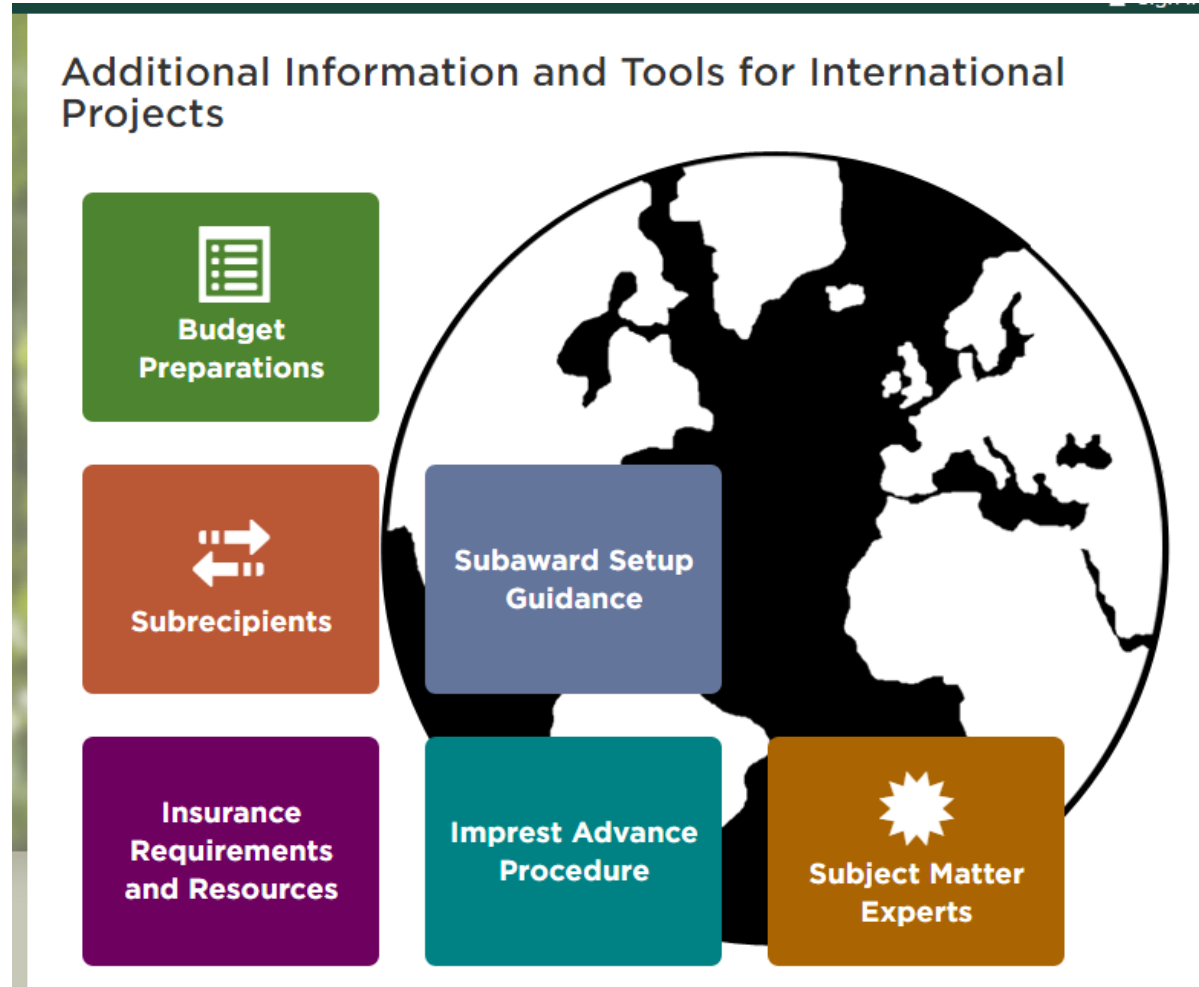
Designed, implemented, and analyzed interviews and survey	Faculty	
	Administrators that work with international activity	

Improve	Processes	
	Resources	
	Info exchange	

Timeline 	Goal reached: obtained recommendations and outcomes by June 30, 2016
	Communicated with and shared report, resources and tools with impacted groups
	Phase 2 for FY 2016-17 to complete recommendations

Outcomes Phase 1

- <https://cga.msu.edu/PL/Portal/DocumentViewer.aspx?cga=aQBkAD0ANAAyADEA>



ISAW Phase 2

Representing Colleges & Departments:

- Leigh Baker
- DeAndra Beck
- Karin Dillon*
- Cynthia Donovan
- Scott Frump**
- Linda Gallagher
- Bill Humphrey
- Mitchell Meyle*, **
- Kathleen Mills
- Robert Montgomery
- Lynn Paine
- Jon Wakeman
- Mary Anne Walker*
- Mary Weinzweig

Representing SPA, OSP, CGA:

- Diane Cox*
- Pat Hampton*
- Julia Miskiewicz*
- Evonne Pedawi*
- Twila Reighley*
- Ashley Russell*, **
- Kristine Smith*
- Katie Winkler*

*denotes subgroup

**Added in Phase 2

Representing Other Central Units:

- Nathan Stuart



Outcome
Phase 2

GRAND

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First Forum December 2016:

- 56 attendees
- Topics: a) ISAW, b) Traveler's DB, c) Payroll, d) International Webpage/Fly America Too and e) Panel for Q&A
- Positive survey feedback
- Handouts on Web

Outcome
Phase 2

Informational videos to assist MSU project personnel and subawardees

- 9 short videos (1-3 minutes) in development:
 - Basic info
 - Roles and communication
 - 5 videos related to budgeting
 - 2 videos on other documents needed
- 4 videos released; announced in SPA News:
 - [Introduction](#)
 - [Communication and Roles](#)
 - [Budgeting-Personnel](#)
 - [Budgeting-Consultants](#)
- Available in Kaltura for subawardees to access without two-factor authentication.
- Hope to have two more videos published by June 2017 with the remainder released in Fall 2017.
- Contact Katie Winkler with feedback, ashbau10@osp.msu.edu.

Outcomes Phase 2

- [Subaward Processing](#)
 - The average total processing time to complete international subawards is about 32 calendar days with an average of 9 days in OSP.
 - OSP is working on subaward agreement templates to standardize and streamline operations. Target June 30, 2017.
- [How to Pay for International Activities](#) – supported Controllers Office to create chart to show methods of payment available at MSU for international activities: "Payroll, Purchasing, Services and Travel."
- Budgeting for [Project Manager](#) guidance on web
- [Subrecipient Expenditure Invoice Templates](#) - go to our "Forms and Templates" page for the standard and detailed invoice templates.
- Added icon to [webpage](#) to download web resources and videos to thumb drive to provide to subawardees.

Items to Consider:

- Request meetings as needed for:
 - New principal investigators/departmental administrators or new projects
 - Subrecipients at the beginning of the project to communicate subaward expectations and restrictions.
- OSP and CGA are happy to assist.

- Faculty Presentation
 - Dr. Mywish Maredia, Professor, Agricultural Food and Resource Economics, CANR
- MSU Global Travel Registry
 - Dr. DeAndra Beck, Associate Dean for Research, International Studies and Programs
- Export Controls and Trade Sanctions
 - Jamie Haberichter, Specialist
 - Rhett Butler, Export Control & Trade Sanctions Analyst
- Human Research Protection Program
 - Kristen Burt, Director

Please complete the Survey and
then join us for networking

Thanks for participating in today's
session!

